

**Arkansas Department of Higher Education/Career Pathways Initiative  
(ADHE/CPI)**

**Quarterly Report to the Arkansas Department of Workforce Services  
(DWS)**

**For**

**October 1, 2013-December 31, 2013**

*Submitted 02/15/2014*

**Arkansas Department of Higher Education (ADHE) will provide quarterly reports forty-five (45) days after the quarter ends to the TANF Contracts Unit Manager. The report will provide a status report regarding program progress toward meeting stated TANF goals, program goals and objectives, core performance outcome measures, and monthly expenditures to DWS. Reports should include indication of any problem, barrier or concern that would deter a sub-grantee from realizing success in service delivery or expenditure of contracted levels**

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**Program Progress toward meeting stated TANF goals:**

The Arkansas Career Pathways Initiative (CPI) is making progress toward meeting the TANF Goal Number Two: "To end the dependency of needy parents on government benefits by promoting job preparation and work ...."

**Program Update**

The Arkansas Career Pathways Initiative (CPI) began in January 2005; this is the second quarter of the ninth year for the initiative. ADHE/CPI provides leadership, training and technical assistance for 25 sites. As a result of FY14 reduction in funding, ADHE state staff implemented a Reduction in Workforce and now has three, instead of five, positions that serve as ADHE/CPI. This quarter ADHE/CPI staff have conducted three Poverty Simulations (COTO, John Brown University and RMCC), completed a UI Data Match for FY12-6 month Employment Retention, updated CPI database in collaboration with INA, completed Request Reimbursement of TANF funds process for campuses monthly, analyzed campus CS Job Placement Reports for three months and provided feedback to campuses, compiled DHS verification of students for 3 months and returned to campuses, revised and updated CPI Contact List and published, compiled Master Inventory for ADHE and all campuses, held monthly ADHE/CPI staff meetings, trained one new Program Directors, conducted one monitoring visits (ANC), provided one monthly WebEx sessions for training and development. ADHE/CPI met with DWS TANF staff (Franklin Holbrook) for discussion of WPR and partnership duties/expectations, participated in Pathways to Prosperity and Aspen Institute conference calls, attended the Arkansas Workforce Investment Board (AWIB), Career Readiness Certificate (CRC) state steering committee meeting, and TANF Oversight Board meetings, participated in AQCP CLASP conference calls and submitted requested information on national Pathways Framework. The state Program Director presented the Arkansas Career Pathways model at **NNSP conference—"Sector Initiatives and Career Pathways: Helping Workers Move In, Move Up, and Meet Business Needs."**

Each fiscal year, an Annual Plan is developed based on the Grant Award from DWS and the Proposed Budget submitted to DWS by ADHE. CPI sites submit Proposed Budgets that are reviewed and approved by ADHE/CPI and Grant Awards, with the Annual Plan and Memorandum of Agreement, are accepted by each site.

**Annual Plan FY14 Progress**

**Core Performance Outcome Measures:**

**Enrollment is** the total number of students carried forward in programs and new students at 25 sites.

Quarter	Enrolled	Current TEA	TANF Eligible
1	4252	647	3605
2	4351	728	3623
3			
4			

**Current TEA** students are extracted from the total enrollment since this category is a core performance measure for CPI. Data provided in the table are cumulative year-to-date. Enrollment represents the number of students participating in any CPI structured activity during the quarter and may not be first -time/new enrollees that quarter.

**Certificate or Degree Attained** is a duplicated number and may include the following:

- GED/Employability Certificate/WAGE/CRC
- Certificate of Proficiency (7-18 undergraduate semester credit hours, typically 1 to 2 semesters)
- Technical Certificate (24-42 undergraduate semester credit hours, typically 2 to 4 semesters)
- Associate Degree (60 -72 semester credit hours, typically 4 to 6 semesters)

Quarter	Certificate or Degree Attained	Current TEA/ Work Pays	TANF Eligible
1	298	60	238
2	822	127	695
3			
4			

**Employment Placement Data** is a summary of data reported by the 25 sites.

Quarter	Students Referred for Employment	Entered Employment in Field	Entered Employment in Unrelated Field
1	573	218	55
2	593	249	78
3			
4			

**Program Expenditure Information:**

**Arkansas Career Pathways Initiative**  
 Quarterly Program Expenditures  
 FY14

	<b>1<sup>st</sup> Quarter July-Sept 10</b>	<b>2<sup>nd</sup> Quarter Oct-Dec10</b>	<b>3<sup>rd</sup> Quarter Jan-Mar 11</b>	<b>4<sup>th</sup> Quarter Apr-Jun 11</b>
<b>Education and Training Campus Requests for Reimbursement</b>	Request Numbers:14009, 14013, 14014, 14022, 14023, 14024			
<i>Program Salaries/Fringe</i>	778,901.59	801,110.05		
<i>Administration Salaries/Fringe</i>	122,204.31	124,970.94		
<i>Student Support Services</i>	471,832.22	484,458.27		
<i>Operating Expenses</i>	25,763.31	16,600.01		
<i>Travel &amp; Professional Development</i>	2641.21	5,566.20		
<i>Student Support Reserve</i>	0	0		
<i>Performance Based Student Support</i>	0	0		
<b>Total</b>	<b>\$ 1,401,342.64</b>	<b>\$ 1,432,705.47</b>		

## Second Quarter Campus Successes:

**Good Jo**  **B~**

**UACCM**-“We are working with case managers of prospective student to ensure that we are providing effective opportunities for them to complete their work participation requirements.”

**SAUT**-“We are attempting to work closely with the TEA Supervisor and TEA Compliance Officer to restart the basic skills training that Career Pathways was assisting the participants with.”

**SEAC**-“We hope to incorporate job readiness classes with our CPI staff before or after we release them from the short term career and technical education classes.”

**PTC**-A new TEA Supervisor has been hired for Little Rock that transferred from Hot Springs Office. She contacted the office before the holidays and wants to set up a meeting to discuss how we can work together for the benefit of our students.

**Ozarka**-We will be working with the Student Success Center to provide a shorter employability conference and will take it to all four campuses.

**Super**  **Heroes**

**UACCB**-“Tami is a Career Pathways student and until she obtained her degree in December, was a recipient of TEA. She is excited to see what the future holds for her and her daughter because she now has a solid foundation from which to build.”

**RMCC**...continues to work closely with the local and district TEA managers. TEA clients are referred on a regular basis. R MCC has not had any trouble with communication at the local office.

**BRTC**-We have met our new TEA goal!



## Rock Stars

ASUN- At the 2013 AATYC Conference LaManda Bowlin, an ASUN Marked Tree Campus Business student and CPI participant was honored as ASUN's 2013-2014 Outstanding Academic All-Star and Kimberly Long, CPI Director was also honored as ASUN's 2013-2014 Outstanding Staff Person on the Year. Both were humbled at being nominated by their peers. **(See pictures below.)**



PCCUA-We are currently making weekly calls and visits to case managers.

MSCC-is going through waiting list for the fall and enrolling some of our TANF eligible students while working closely with local office to catch TEA students in and around campus!

COTO-Job Search Workshop was held for CPI students and the speaker was Mr. Sam Bryant, Director of DWS services in the Malvern office.

ATUO-Developed a short term program specifically for TEA.

ASUB...offers a CNA course that is 3 weeks long!



## Thumbs UP For Optimism

**ANC- We are actively seeking new students who are enrolling into growth occupations as identified for the Northeast Arkansas Workforce Investment Area by the Arkansas Labor Market. These occupations are projected to offer long term employment.**

**This additional enrollment will result in larger student support expenditures.**

**ANC is currently at 24% Current TEA. We have 47 Current TEA and 192 students enrolled. We feel our TEA enrollment will continue to increase due to the success from the TOOLS, WORKS and counseling/mentoring provided by the Career Pathways staff. Employment numbers will increase due to the high number of job opportunities in the area and employment preparation provided by the CPI staff. Several of our TEA participants have found employment but plan to further their education and their employment is not yet reflected in the Career Service report.**

**ASUMH-** As previous quarterly report indicated we are experiencing NO problems .We continue to see typical second quarter expenditures. Working with new TEA enrollees continues to be limited by the number of referrals by TEA case managers mainly due to low caseload in Baxter County. However, we are meeting with TEA supervisor at the end of January 2014 to set up as a work site and TEA referrals will be given employability and possible short term programs. Barriers for those completers continue to be transportation and child care. However the job market has picked up locally and new positions are being presented with new companies moving to area.

**UAMC-**“Innovative ways are being sought and tried to meet challenges.”

**Northark-**is excited to work with the added priorities to strengthen the CPI-TEA partnership!

CC:

Artee Williams, DWS

Phil Harris, DWS

Carla Morris, DWS

Elroy Willoughby, DWS

Franklin Holbrook, DWS

Shane Broadway, ADHE

Bill Stovall, AATYC

Presidents and Chancellors

CPI Program Directors

Ida Emerson